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**Instructor's Resource Manual  
to accompany**

*Medical Law  
and Ethics*

Third Edition

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# Contents

<i>Preface</i>	<i>i</i>
<b>Chapter 1</b> <i>Introduction to Medical Law, Ethics, and Bioethics</i>	<b>1</b>
<b>Chapter 2</b> <i>The Legal System</i>	<b>17</b>
<b>Chapter 3</b> <i>Importance of the Legal System for the Physician</i>	<b>37</b>
<b>Chapter 4</b> <i>Medical Practice and Allied Health Professionals</i>	<b>53</b>
<b>Chapter 5</b> <i>The Physician–Patient Relationship</i>	<b>69</b>
<b>Chapter 6</b> <i>Professional Liability and Medical Malpractice</i>	<b>85</b>
<b>Chapter 7</b> <i>Public Duties of the Physician</i>	<b>101</b>
<b>Chapter 8</b> <i>Workplace Law and Ethics</i>	<b>115</b>
<b>Chapter 9</b> <i>The Medical Record</i>	<b>135</b>
<b>Chapter 10</b> <i>Confidentiality in Medical Practice</i>	<b>151</b>
<b>Chapter 11</b> <i>Ethical and Bioethical Issues in Medicine</i>	<b>167</b>
<b>Chapter 12</b> <i>Ethical Issues Relating to Life</i>	<b>183</b>
<b>Chapter 13</b> <i>Death and Dying</i>	<b>201</b>
<i>Test Bank</i>	<i>217</i>
<i>Test Bank Answer Key</i>	<i>293</i>
<i>Worksheets</i>	<i>299</i>
<i>Worksheet Answer Key</i>	<i>499</i>



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# Preface

Thank you for adopting *Medical Law and Ethics, 3/e*. Answers to the textbook questions are provided, and additional questions are included that can be used to determine students' comprehension of the material.

The study of law, and particularly ethics, is not always black and white. The discussion questions, exercises, and cases used within the textbook are meant to stimulate the student's awareness of this subject. They are not meant to offer definitive answers in all situations. The students do not have to memorize the case names or legal citations. All the cases are based on real situations that either the author or the legal community have observed. However, not all the cases ended up in court.

By selecting *Medical Law and Ethics, 3/e* as your textbook you have given yourself access to a wide variety of excellent text-specific instructional tools. In the pages of this preface that follow, I will introduce you to these resources.

## Instructor's Resource Manual

The goal of this manual is to help you synthesize all of the resources you now have at your disposal in connection with your adoption of *Medical Law and Ethics, 3/e*. The manual is designed not only to aid your course preparation, but also to help you truly shine in the classroom.

Each chapter includes the following features:

- Short Case
- Learning Objectives
- Glossary
- Introduction
- Med Tips
- Points to Ponder
- Discussion Questions
- Practice Exercises
  - Matching Questions
  - Multiple-Choice Questions
  - Fill-in-the-Blanks Questions
- Put It Into Practice
- Web Hunt
- Case Study
- Bibliography

## Learning Objectives

Objectives that can be used by the student as a review are included for every chapter.

## **Glossary**

The major glossary terms used in the chapter are listed alphabetically at the beginning of each chapter. Glossary terms are printed in bold the first time they are defined in the text. There is a complete glossary at the end of the book.

## **Short Case**

A brief case is included at the beginning of each chapter to stimulate discussion as the student begins to read the chapter material. After reading the chapter, the students can then go back to the beginning case to determine if their original case answers have changed.

## **Introduction**

A brief introduction discusses the major topic of each chapter.

## **Med Tips**

These helpful hints and useful information are placed at strategic points throughout the narrative to stimulate the student's interest in the topic.

## **Points to Ponder**

Several thought-provoking questions are included at the end of each chapter. These are meant to stimulate classroom discussion and promote critical thinking. The Points to Ponder do not always have clear solutions, since ethical questions do not always have a clear right or wrong answer. The author has purposely not added the "right answer" to these since they are only meant as discussion questions.

## **Discussion Questions**

End-of-chapter discussion questions are included to serve as a wrap-up to test the student's comprehension of the chapter material.

## **Practice Exercises**

A variety of matching and multiple-choice questions are included to test the student's understanding of the chapter material. The questions are meant to include a wide-range of average to moderately difficult questions. Instructors may wish to adjust the questions to the level of learning of their own student populations. The individual instructor is the best judge of his or her students' ability.

### **Matching Questions**

The ten matching questions found at the end of each chapter are given to test the student's understanding of vocabulary used within the chapter.

### **Multiple-Choice Questions**

The ten multiple-choice questions are similar to those questions found on certification exams.

### **Fill-in-the-Blanks Questions**

These ten questions are meant to reinforce the glossary terms.

### **Put It Into Practice**

This brief exercise found at the end of each chapter increases the student's understanding of the topic by seeking information that is found outside of the classroom setting. In some cases, the student is asked to interview a practicing healthcare professional to discuss current ethical dilemmas and situations.

In order not to overwhelm or frustrate students, the instructor may wish to assign the exercise to just one or two students and then have them report their findings back to the class. The entire class can then submit a brief written report on the topic. Many office managers are happy to help students with class assignments since they are helping to train the next generation of healthcare professionals. Student responses to this exercise will vary.

### **Web Hunt**

This Internet activity is meant to increase the student's awareness of the usefulness of the Internet in medical practice. Using an Internet address, given at the end of each chapter, the student searches for solutions to an exercise or question that is related to topics discussed within the chapter. Student responses to this exercise will vary according to their interpretation of the Web site information.

### **Case Study**

The case studies given at the end of each chapter are taken from real-life situations. Students may question the importance of including cases that seem to be simplistic, such as stealing textbooks from the books store (Chapter 1) or "reading" a patient's EKG results when the physician is unavailable (Chapter 5). However, these situations have happened, and continue to happen, even though it seems to be common sense not to do this.

For some cases, the student may need to refer to a medical dictionary for assistance with terminology. Possible solutions to the cases are included in the instructor's resource manual. However, the instructor may add additional solutions by drawing upon personal experience.

### **Bibliography**

A list of current references is included that can be used by the instructor or student to gain additional information about the topics discussed within the chapter.

Other components of this manual include:

- Test questions that measure student mastery of pertinent objectives are provided in a variety of formats for use in quizzes and examinations. An electronic version of the test bank can be found in the Instructor's Media Library.
- Worksheets and tests provide you with a comprehensive list of unique assignment options directly correlated to the chapter content.

## Instructor's Resource CD-ROM

The Instructor's Resource CD-ROM (0-13-515067-1) is available upon adoption and gives you access to a number of powerful tools in electronic format.

- A 625-question test bank allows instructors to design customized quizzes and exams using our award-winning TestGen 7.0 test-building engine. The TestGen wizard steps you through the creation of a simple test with drag-and-drop or point-and-click transfer. You can select test questions either manually or randomly and use online spellchecking and other tools to quickly polish your test content and presentation. You can save your test in a variety of formats both locally and on a network, print up to 25 variations of a single test, and publish your tests in an online course. For more information go to [www.prenhall.com/testgen](http://www.prenhall.com/testgen).
- A PowerPoint lecture package contains key discussion points, along with color images for each chapter. This feature provides dynamic, fully designed, integrated lectures that are ready to use and allow instructors to customize the materials to meet their specific course needs. These ready-made lectures will save you time and ease the transition into your use of *Medical Law and Ethics*.
- A sample curriculum, which includes the following features for each chapter:
  - Lesson Overview provides a short summary of the essential content covered within the chapter.
  - Detailed Lesson Plans provide teaching strategies that will meet the needs of students with various learning styles.
- An electronic version of this Instructor's Resource Manual in PDF and Word formats.

## Other Components of the Teaching and Learning Package

OneKey is Prentice Hall's online course system. Those instructors wishing to facilitate online courses will be able to access a premium online course management option, which is available in WebCT, Blackboard, or CourseCompass formats. OneKey is an integrated online resource that brings a wide array of supplemental resources together in one convenient place for both students and faculty. OneKey features everything you and your students need for out-of-class work, conveniently organized to match your syllabus. OneKey's online course management solution features interactive modules, text and image PowerPoints, animations, videos, and more. OneKey also provides course management tools so faculty can customize course content, build online tests, create assignments, enter grades, post announcements, communicate with students, and much more. Testing materials, gradebooks, and other instructor resources are available in a separate section that can be accessed by instructors only. OneKey content is available in three different platforms. A nationally hosted version is available in the reliable, easy-to-use CourseCompass platform. The same content is also available for download to locally hosted versions of Blackboard and WebCT. Please contact your Pearson Prentice Hall Sales Representative for a demonstration or go online to [www.prenhall.com/onekey](http://www.prenhall.com/onekey).

## Sample Syllabus

The following sample syllabi use the textbook to teach either a sixteen-week course or a ten-week course.

### Sample Syllabus (16 weeks, 48 hours)

Week 1	Introduction to Medical Law, Ethics, and Bioethics	Chapter 1
Week 2	The Legal System	Chapter 2
Week 3	The Legal System	Chapter 2
Week 4	Importance of the Legal System for the Physician	Chapter 3
Week 5	Medical Practice and Allied Health Professionals	Chapter 4
Week 6	The Physician–Patient Relationship	Chapter 5
Week 7	Professional Liability and Medical Malpractice	Chapter 6
Week 8	Professional Liability and Medical Malpractice	Chapter 6
Week 9	Public Duties of the Physician	Chapter 7
Week 10	Workplace Law and Ethics	Chapter 8
Week 11	The Medical Record	Chapter 9
Week 12	Confidentiality in Medical Practice	Chapter 10
Week 13	Ethical and Bioethical Issues in Medicine	Chapter 11
Week 14	Ethical Issues Relating to Life	Chapter 12
Week 15	Death and Dying	Chapter 13
Week 16	Review	

### Final Examination

### Sample Syllabus (10 weeks, 40 hours)

Week 1	Introduction to Medical Law, Ethics, and Bioethics	Chapter 1
Week 2	The Legal System	Chapter 2
Week 3	Importance of the Legal System for the Physician	Chapter 3
	Medical Practice and Allied Health Professionals	Chapter 4
Week 4	The Physician–Patient Relationship	Chapter 5
Week 5	Professional Liability and Medical Malpractice	Chapter 6
Week 6	Public Duties of the Physician	Chapter 7
Week 7	Workplace Law and Ethics	Chapter 8
Week 8	The Medical Record	Chapter 9
	Confidentiality in Medical Practice	Chapter 10
Week 9	Ethical and Bioethical Issues in Medicine	Chapter 11
Week 10	Ethical Issues Relating to Life	Chapter 12
	Death and Dying	Chapter 13

### Final Examination



Medical Law and Ethics is written in straightforward language that is aimed at the nonlawyer health professional who must be able to cope with multiple legal and ethical issues. This text is appropriate for those studying in a college or university who are working toward careers in the allied health field in a variety of settings, such as medical offices, hospitals, clinics, laboratories, and skilled-nursing facilities. This text provides an overview of medical law and ethics. Practicing health care professionals should know the legal requirements in their own jurisdictions. Finally, many educators have offered thoughtful comments as reviewers of this text.